



CONSERVATION HALTON
 2596 Britannia Road West
 R. R. #2, Milton ON L9T 2X6
 (905) 336-1158 Fax (905) 336-6684

CH File No. _____

Permit No. _____

REGION OF HALTON, CITY OF HAMILTON, REGION OF PEEL & COUNTY OF WELLINGTON

PERMIT APPLICATION FORM UNDER ONTARIO REGULATION 162/06

Please submit three (3) copies of folded plans and supporting information for applications submitted pursuant to Ontario Regulation 162/06.

OWNERSHIP

Owner's Name: _____ Phone: _____
 Address: _____ Fax: _____
 City/Town: _____ Postal Code: _____ E-mail: _____

AGENT

Agent's Name: _____ Phone: _____
 Address: _____ Fax: _____
 City/Town: _____ Postal Code: _____ E-mail: _____

LOCATION & DESCRIPTION OF DEVELOPMENT(S)/WORK(S) PROPOSED

Location of Property:

Lot(s): _____ Concession(s): _____ Watershed/Shoreline: _____
 (incl. Twp)
 Municipal Street Address: _____
 City/Town: _____ Property Roll No.: _____

The proposed development(s)/work(s) involves the following:

- (i) new structure (incl. public infrastructure) (ii) alteration/addition to existing structure
- (iii) grading/site alteration
- (iv) alter a watercourse by constructing: a pond a crossing a drain or storm outfall
 a dam a channel erosion protection
 a diversion other (please specify): _____
- (v) alter Lake Ontario/Burlington Bay shoreline by: a drain or storm outfall shoreline protection
 other (please specify): _____

Description of Proposed Works: _____

Proposed Starting Date: _____ Completion Date: _____

TERMS AND CONDITIONS

1. Permission granted by Conservation Halton cannot be transferred without prior written approval from Conservation Halton.
2. Approvals, permits, etc. may be required from other agencies prior to undertaking the work proposed. Conservation Halton permission does not exempt the applicant from complying with any or all other approvals, laws, statues, ordinances, directive, regulations, etc., that may affect the property or the use of the same.
3. Conservation Halton may, at any time, withdraw any permission given if, in the opinion of Conservation Halton, the representations contained in the application for permission are not carried out or the conditions of the permit are not complied with.

NOTE: Conservation Halton provides a formal (Level 2) screening role to the Federal Department of Fisheries and Oceans (DFO) through the permit application process. In cases where it is clear that an application is subject to legislation administered by the aforementioned agency, staff will advise the applicant of the requirement to obtain DFO authorization and will forward copies of the initial submission to DFO on behalf of the applicant. Additional plans and information may be required by DFO as part of their approval process. Please note however, that the applicant is legally responsible to determine the need for and obtain all necessary approvals.

I/We, the undersigned, do solemnly declare that to the best of my/our knowledge and belief all of the above information is true.

I/We acknowledge that authorized representatives of Conservation Halton may, at any time, enter onto the lands which are described herein in order to make any surveys, examinations, investigations or inspections which are required for the purpose of ensuring that the works authorized by this Permit are being carried out according to the terms of this Permit.

Signature of Owner: _____ Date: _____

Signature of Agent: _____ Date: _____

Please note that authorization from the owner must be included with the application when using an agent (i.e. a letter of authorization by the owner or a declaration of authorization by the Agent).

APPLICATIONS PURSUANT TO ONTARIO REGULATION 162/06

1. An application under Section 3 or 6 of the Regulations shall be made by a person having an interest in the land for which the application is being made.
2. An application under Section 3 or 6 of the Regulations shall be filed with Conservation Halton and such application shall be submitted in the prescribed form attached and shall include such information as required under Sections 4 and 7 of the Regulations.
3. Conservation Halton shall note the date of receipt on all copies of the application.
4. If an application is submitted that satisfies all the policy requirements of Conservation Halton, staff would be in a position to approve the application. If the application does not satisfy policy requirements, staff would then submit the application to the Resource Planning/Water Management Advisory Committee of Conservation Halton for review. The Resource Planning/Water Management Advisory Committee shall take into consideration all information contained in the application and any other such information which they may require concerning such application. The Resource Planning/Water Management Advisory Committee shall then make a recommendation concerning the application to the Executive Committee of Conservation Halton.
5. The application shall be approved or refused by the Executive Committee, but before refusing permission, the Executive Committee shall hold a hearing to which the applicant or their agent shall be a party.
6. If there is an objection to any of the conditions of approval, a Hearing may be requested before the Conservation Halton Executive Committee, in accordance with Section 28(12) of the Conservation Authorities Act. Written notice of a request for a hearing must be received by staff within 30 days of application approval. In the event that a hearing is requested on this basis, the approval will be withdrawn until such time as the hearing results have been finalized and commencement of any development or site alteration must not occur until a decision has been rendered.

HEARING

7. Conservation Halton shall, by personal service or by regular or registered mail, give written notice of the time, place and purpose of the hearing of the application, together with a brief explanation of the nature of the application, not less than ten (10) days prior to the day of the hearing to:
 - a) the applicant or their designated agent,
 - b) all members of the Executive Committee,
 - c) the Resource Planning/Water Management Advisory Committee may, at its discretion, require representation to the hearing as follows:
 1. the municipality in which the property is located,
 2. the member or the members of Conservation Halton in the municipality in which the property is located,
 3. any Federal or Provincial Government Representative,
 4. any surveyor or consultant engineer retained by Conservation Halton
8. Where the Notice of Hearing is given to the applicant or their designated agent by regular or registered mail, it shall be sent to the address given in the application.
9. Upon hearing evidence submitted by the applicant or their designated agent, and reviewing any other information submitted in support or rejection for the application, the Executive Committee shall approve or refuse the application, and upon refusal of the application, the Executive Committee shall give written reasons for its refusal to the applicant.
10. An applicant who has been refused permission may, within thirty (30) days of the receipt of the reasons for the decision, appeal to the Minister of Natural Resources who may dismiss the appeal or grant permission.

FOR INTERNAL OFFICE USE ONLY

Permit:

Clearance Letter:

Review policies: O.Reg. 150/90

O.Reg. 162/06

Proposed Work(s)

Category and Type (Code)

Checked By

Related Files: _____

Total Fee: _____ Fee Received: _____ Balance Owning: _____

UTM Coordinates: Northing 4, _____ Easting _____
(Referenced to NAD 83)

CONSERVATION HALTON
Fee Schedule for Applications Pursuant to Ontario Regulation 162/06
SCHEDULE "A"

<u>Category</u>	<u>Type</u>	<u>Fee</u>
Private Landowner (e.g. single family, single farm)	P(3a) minor development	\$ 350.00
	P(3b) major development	\$ 630.00
		+\$90/hr over 7 hrs
	P(6a) minor alteration – watercourse/wetland/shoreline	\$ 300.00
	P(6b) major alteration – watercourse/wetland/shoreline	\$ 630.00
		+\$90/hr over 7 hrs
Commercial, Industrial Single, Unit/Lot	CS(3a) minor development	\$ 630.00
		+\$90/hr over 7 hrs
	CS(3b) major development	\$ 1260.00
		+\$90/hr over 14 hrs
	CS(6a) minor alteration – watercourse/wetland/shoreline	\$ 630.00
	+\$90/hr over 7 hrs	
	CS(6b) major alteration – watercourse/wetland/shoreline	\$ 1260.00
		+\$90/hr over 14 hrs
	CS(6c) major watercourse re-alignment	\$ 2,700.00
		+\$90/hr over 30 hrs
Residential, Industrial, Multi-Units/Lots	CM(3a) minor development	\$ 1260.00
		+\$90/hr over 14 hrs
	CM(3b) major development	\$ 2520.00
		+\$90/hr over 28 hrs
	CM(6a) minor alteration – watercourse/wetland/shoreline	\$ 1260.00
	+\$90/hr over 14 hrs	
	CM(6b) major alteration – watercourse/wetland/shoreline	\$ 2520.00
		+\$90/hr over 28 hrs
	CM(6c) major watercourse re-alignment	\$ 4500.00
		+\$90/hr over 50 hrs
Government, Utility	G(3a) minor development	\$ 450.00
		+\$90/hr over 5 hrs
	G(3b) major development	\$ 1260.00
		+\$90/hr over 14 hrs
	G(6a) minor alteration – watercourse/wetland/shoreline	\$ 450.00
	+\$90/hr over 5 hrs	
	G(6b) major alteration – watercourse/wetland/shoreline	\$ 1260.00
		+\$90/hr over 14 hrs
	G(6c) major watercourse re-alignment	\$ 2700.00
		+\$90/hr over 30 hrs
Letter of Permission	PL(a) no site visit or technical report required	\$ 125.00
	PL(b) site visit or technical report required	\$ 175.00

1. Fees charged are for administration purposes and are non-refundable.
2. Permits will be issued for a maximum of two years.
3. For a one year permit, a renewal fee of \$90.00 will be charged for renewals within one year of the expiry date of the permit.
4. Revisions to permit applications will require 50% of base permit application fee.
5. A 50% violation surcharge will be applied to the fee schedule where activities, which require a permit under Ontario Regulation 162/06, are undertaken without a permit.

Minor Development: accessory buildings less than 20 sq.m (e.g. decks, gazebos, sheds), additions less than 50% of floor area where on-title agreement not required, generally involving less than 30 cu.m. of fill and no hydraulic, meander belt or geotechnical analysis review required.

Minor Watercourse Alteration: small works such as pond outlet, maintenance dredging of intermittent watercourse and simple culvert replacement.

SHORELINE:

Minor development: non-habitable, accessory buildings, less than 20 sq.m. with no utilities (e.g. decks, sheds, gazebos) and swimming pools, where technical studies such as geotechnical or coastal engineering are not required.

Minor shoreline alteration: minor repairs/maintenance of the existing shoreline protection works.

CONSERVATION HALTON
Ontario Regulation 162/06

SCHEDULE "B"

<u>Category</u>	<u>Fee</u>
Solicitor, Real Estate, Appraiser Inquiries	\$ 175.00
General Inquiries	\$ 50.00
With Site Visit (staking top of bank or wetland)	\$ 125.00
Fill and Flood Plain Mapping (per sheet)	\$ 10.00